

***State of Washington
Department of Transportation
Notice to Consultants
Tacoma/Pierce County HOV Program
General Engineering Consultant***

The Washington State Department of Transportation (WSDOT) solicits interest from consulting firms who would like to provide general engineering consultant (GEC) services working collaboratively with the WSDOT to deliver transportation improvements for the Tacoma/Pierce County HOV Program. One (1) Agreement will be awarded. WSDOT anticipates the size of the GEC agreement to be in the range of \$20 - \$40 million and the agreement will be for the duration of four years. The focus of this GEC Notice for the Tacoma/Pierce County HOV Program is preliminary engineering activities. An effective Tacoma/Pierce County HOV Program GEC will be crucial to successful, on-time, and on-budget project delivery.

Project Description

The HOV system for Tacoma/Pierce County is part of an ongoing effort by the Washington State Department of Transportation to enhance the people-carrying capacity of urban freeways throughout the state. HOV projects in Pierce County are included in WSDOT's "Puget Sound Region Core HOV Program" that will provide a system of HOV lanes in the central Puget Sound.

The Pierce County HOV system will be built through a series of 22 stages including 35 lane miles on I-5, 27 lane miles on SR 16, and 17 lane miles on SR 167. Completion of the system will be achieved through comprehensive improvements to the existing roadway system. Improvements will include:

- An additional lane in each direction will be constructed to operate as HOV lanes.
- Auxiliary lanes, which adjoin the freeway lanes to provide an area for entering and exiting vehicles to adjust speed, will be added throughout most of the I-5 corridor.
- Safety and operational deficiencies identified in the existing corridor will be addressed.

To date, project stages 1-8 of the 22 stages are either complete or under construction. These eight projects span the SR 16 corridor from Sprague Avenue to Olympic Drive (including the new Tacoma Narrows Bridge), the I-5/38th Street Interchange reconstruction, and the replacement of several bridges, wall construction, and the addition of a collector-distributor on I-5 from South 48th Street to Pacific Avenue.

Project Vision

The State seeks to improve Interstate 5 through Tacoma and Pierce County by increasing the people-carrying capacity of the corridor while addressing operational deficiencies, enhancing safety, and practicing environmental stewardship.

Mission Statement

Deliver the Nickel and TPA funded elements of the Tacoma/Pierce County HOV Program on schedule and on budget.

Goals of the Project

The Program Management Team will lead, manage, communicate, and deliver the Tacoma/Pierce County HOV Program, as detailed in the Description of Work, that meets or exceeds stakeholder expectations.

Tacoma/Pierce County HOV Program Implementation Plan

This GEC contract will be implemented in phases, with specific tasks to be accomplished in each phase. It is anticipated this staged approach will include Contract Definition Phase, Implementation Phase, Production Phase, and Construction Turnover/Closure Phase.

Recognize these are not expected to be four consecutive, discrete phases. There may be overlap between phases or phases may advance concurrently. For example, one Project Stage may be approaching a 60% completion milestone (Production Phase) at the same time a second Project Stage is approaching the beginning of construction activity (Construction Turnover/Closure Phase). It will be necessary to move as quickly as possible to Production on select project stages to meet Advertisement Dates.

Contract Definition Phase

The Definition Phase is anticipated to be 3-6 months in duration. Specific tasks to be accomplished in the Definition Phase include:

- Development of scope, schedule, and budget for the GEC effort.
- Development of full task lists for all phase of implementation.
- Development of an organization structure to successfully deliver the defined work.
- Development of an implementation plan for staffing the defined organization.

Implementation Phase

The Implementation Phase is anticipated to be 3-6 months in duration. Specific tasks to be accomplished in the Implementation Phase include:

- The assignment of staff resources into design teams.
- The development of Project Management Plans including work plans and schedules.

Production Phase

The Production Stage is anticipated to be 24-36 months in duration. Specific tasks to be accomplished in the Production Phase include:

- Develop design for select projects leading to Design Approval.
- Develop PS&E for projects leading to Advertisement for Bids.

Turnover and Closure Stage

The Construction Turnover and Closure Phase is anticipated to be 3-6 months in duration. Specific tasks to be accomplished in the Construction Turnover and Closure Phase include:

- Preparation of archival design data for transfer to the Construction Project Engineer Office.
- Archival of preliminary engineering documents and supporting material in accordance with WSDOT records retention schedules.

- The delivery of design services during the Advertisement/Bid Opening/Contract Award period for each Project Stage.

Project Structure and Staffing

It is anticipated that the successful delivery of the Tacoma/Pierce County HOV Program will require a blended organization of 60-65 WSDOT and consultant human resources. It is anticipated that WSDOT has resources available to fill 15-20 positions. We are asking potential GECs to propose an appropriate organizational structure. A functional organization structure is provided as a point of reference.

The organizational structure is required to address the functional disciplines common for a Preliminary Engineering effort. This will include, from both an engineering discipline and functional perspective, the following:

Disciplines: Roadway, hydraulics, traffic (illumination, signing, striping, ITS, WZTC), Standard Plan structure design, survey, plan sheet production.

Functions: Preliminary Design, PS&E, Project Turnover, (Design Services During Construction), Public Information/Involvement, Environmental Documentation and Permitting, Project Control & Reporting, Right of Way/Real Estate Services Coordination, QA/QC, Construction Staging, Scheduling (PE and CN), Utility Coordination, Olympic Region and Project Engineer Office Construction Coordination.

It is anticipated that WSDOT will retain Bridge and Structure design and Geotechnical engineering functions.

This GEC notice is focused on preliminary engineering phase activities. The addition of construction phase activities may be considered at a later date.

Rules Governing Firewall Issues if Design/Build is Utilized

The Tacoma/Pierce County HOV Program has been developed with the intent to use traditional Design-Bid-Build contracts with WSDOT construction management to construct the project stages. The full funding of the I-5 corridor from Nalley Valley to the King County Line allows the consideration of innovative project delivery methods.

The following contracting principles, or "firewalls", have been developed to prevent conflict of interest or unfair project knowledge situations:

1. General Engineering Consultants (GEC) can participate in Segment Preliminary Design (PD) contracts, but not Design-Build (D-B) contracts;
2. GEC sub-consultants can participate in Segment PD contracts and On-Call contracts. GEC sub-consultants may participate in D-B contracts only if their work for the GEC does not provide them project knowledge that could translate to an unfair advantage to their D-B team. For example, cost estimate work or knowledge gained would be grounds for exclusion. Specific on-call tasks or design work in other segments could be acceptable. The burden of proof will be on the GEC sub-consultant to demonstrate that participating in D-B contracts will not create any conflict of interest or unfair project knowledge situations. Further, firewall principle #3 below will apply to the GEC sub-consultants;

3. Preliminary Design Consultants (prime or sub) will not be allowed to participate in a D-B contract for any segment they've done PD work on, but may participate in D-B for other corridor segments;
4. Parent and subsidiary companies participating in GEC Joint Ventures (JV) are precluded from D-B contracts on any segment; and
5. Parent and subsidiary companies participating in PD Joint Ventures are precluded from D-B contracts on any segment they've done PD work on.

Description of Work

The expected work of the GEC includes both management expertise and technical expertise to deliver the Tacoma/Pierce County HOV Program. The work will include project management for the preliminary engineering phase, technical and management staff support, oversight and design, and PS&E production. The GEC Scope of Services targets the completion of preliminary engineering phase activities for those project stages funded by the 2003 Transportation Nickel Funding Package and the 2005 Transportation Partnership Funding Package. Altogether, nine project stages are addressed by this GEC solicitation. Each project stage is listed below with information regarding project delivery status, current advertisement date, and proposed GEC utilization.

Project Stage 9 – SR 16: Westbound Nalley Valley

Proposed Advertisement Date: May 2007.

Project Delivery Status: Design complete; PS&E better than 60% complete.

Proposed GEC Utilization: Limited.

Project Stage 10 – SR 16: Eastbound Nalley Valley

Proposed Advertisement Date: September 2010.

Project Delivery Status: Design complete; PS&E less than 10% complete.

Proposed GEC Utilization: Extensive, develop PS&E to Ad Ready.

Project Stages 11/17 – SR 16/I-5 Realignment and Nalley Valley HOV Structure and Connections

Proposed Advertisement Date: September 2012.

Project Delivery Status: Design complete; PS&E less than 10% complete.

Proposed GEC Utilization: Extensive, develop PS&E to Ad Ready.

Project Stage 12 – I-5: Port of Tacoma Road Interchange

Proposed Advertisement Date: January 2010.

Project Delivery Status: Design complete; PS&E less than 60% complete.

Proposed GEC Utilization: Extensive, Develop PS&E to Ad Ready.

Note: there is potential for significant scope change on this project stage. If scope change does occur, GEC may be asked to incorporate changes.

Project Stage 13 – I-5: Port of Tacoma Road I/C to King County Line – HOV Lanes

Proposed Advertisement Date: October 2007.

Project Delivery Status: Design 90% complete; PS&E better than 60% complete.

Proposed GEC Utilization: Limited.

Project Stage 14 – I-5: Puyallup River Bridges, Eastbound and Westbound

Proposed Advertisement Date: December 2010.

Project Delivery Status: Design less than 10% complete; no PS&E.

Proposed GEC Utilization: Extensive, complete design and prepare PS&E.

Project Stage 15 – I-5: Portland Avenue and SR 167 Interchanges, and L Street Bridge

Proposed Advertisement Date: October 2009.

Project Delivery Status: Design less than 10% complete; no PS&E.

Proposed GEC Utilization: Extensive, complete design and prepare PS&E.

Project Stage 16 – I-5: I-705 to Port of Tacoma Road Interchange

Proposed Advertisement Date: October 2010.

Project Delivery Status: Design less than 10% complete; no PS&E.

Proposed GEC Utilization: Extensive, complete design and prepare PS&E.

The GEC will assist the State with coordination of many different groups, some of which include but are not limited to City of Tacoma, City of Fife, FHWA, US Army Corps of Engineers, US Fish and Wildlife Service, NOAA Fisheries, the Puyallup Tribe of Indians, the Washington State Departments of Ecology and Fish and Wildlife. The GEC may assist the State in developing and acquiring memorandums of understanding and memorandums of agreements with utility, railroad, transit, local, and state agencies.

Tacoma/Pierce County HOV Program Delivery Principles

- Strong owner role;
- Need to be flexible;
- Assign responsibility to where it is most effective;
- Provide for effective decision making;
- Small WSDOT project staff; and
- Leverage private industry;
 - Use General Engineering Consultant (GEC) to create Integrated Management Team.

Delivery Strategies

A critical function of the GEC will be the development of delivery strategies for implementing the Tacoma/Pierce County HOV Program. These strategies will evolve into plans that will be implemented collaboratively by the State and GEC.

Development of strategies for the following elements are considered critical to the success of this project:

- Management and organization structure;
- Project implementation;
- Environmental, utilities, and right of way (as part of the preliminary design effort);
- Project control and reporting; and
- QA/QC.

Responsibility Matrix

An integrated project management team consisting of GEC and State staff is expected. A responsibility matrix will be required. This matrix will further define the roles and responsibilities between the State and GEC as well as any on-call consultants required for the implementation of the project.

The development of the Tacoma/Pierce County HOV Program Matrix will be a collaborative effort between the WSDOT and the GEC based on the Tacoma/Pierce County HOV Program delivery principles.

Work Priorities

At present, the State does not have sufficient funding to perform all GEC work for the Tacoma/Pierce County HOV Program. Therefore, individual tasks will be authorized using the following priority principles:

Project Management Priorities

- Develop management and organizational structure strategies to deliver the project;
- Develop project control strategies;
- Validate and refine project implementation strategy (master scheduling, segment definitions, phasing, cost estimating);
- Develop QA/QC strategy; and
- Coordinate with other projects.

While the above tasks are initial tasks they are an important effort to prepare to deliver the overall project. These initial tasks will develop and lay out the entire project delivery plan, structure, and organization. It is critical to overall project success to get this work underway and wisely invest the available funds for successful delivery. Collaborative input from the GEC on what needs to be done to prepare to deliver this project will be considered by the State in the assignment of tasks to be done.

Office Space and Co-location

It is preferred that the Tacoma/Pierce County HOV Program Office be located in a WSDOT supplied facility in Olympia, Washington. At a minimum, co-location of WSDOT and GEC project management teams will be in Olympia, Washington.

Key Qualifications

The GEC will need to demonstrate capacity and capability to perform project management, preliminary design/environmental documentation, PS&E preparation, quality assurance as well as provide qualified project support/specialty services personnel to supplement State forces.

To quickly respond to project needs, schedule requirements, and funding availability changes, the GEC must be able to readily provide staffing and resources in the following areas:

- Key Personnel;
- Technical staff to support an integrated WSDOT/GEC team; and
- Transportation Design staff.

It is not necessary for the consultant to respond with all possible team members' expertise. It is important that the consultant respond to the following "core" areas of expertise that are critical components of the project:

- Project Management;
- Design Management; and
- Business Management.

Key Personnel

Qualified and committed personnel are key to the successful completion of the Tacoma/Pierce County HOV Program. The State holds the philosophy that it is the people who make the project successful; the organization can and will change. With this in mind, the State reserves the right to approve all full-time and key personnel individually for work on this contract. The GEC shall provide a core group with the appropriate mix of management, technical expertise, and experience. Given the current project funding, the availability of Key Personnel should be flexible to meet the needs of the program environment. It is anticipated that some of the Key Managers will initially work on the project part-time, becoming full-time as the position needs dictate. As developed in the GEC Contract Definition Phase and detailed in the Implementation Plan, the core GEC staff will be 100% available to the project. The Project Manager is expected to be 100% available to the project at contract execution. The key personnel will stay with the project until either the WSDOT and GEC mutually agree on replacement personnel, or the position is no longer needed.

The activities below are key delivery areas the GEC is expected to provide. Within each of these areas, there will be many positions to staff. As the project develops, additional key personnel will be required. Support for each of the key personnel will need to be defined and provided as the project progresses and as budget allows. The GEC staff will be required, at a minimum, to show experience, expertise, innovation, and "not business as usual" skills in executive leadership and technical ability in the following areas:

1. Project Manager
Experience and expertise, including innovative project delivery, to lead and manage the delivery of the project
2. Design Engineering Manager
Background to lead design
3. Traffic Design Engineering and Work Zone Traffic Management
Experience and expertise in freeway reconstruction under traffic where existing function must be maintained
4. Business Manager
Experience and expertise to manage the non-engineering functions of the HOV organization. Areas of particular emphasis include Project Control & Reporting and Outreach & Communication

Deleted: Public Relations Management

Deleted: Background to manage communication to a diverse audience from small entities to general public

At a priority below Key Personnel status, though critical to program success, requiring a similar degree of experience, expertise, and innovation are the following:

1. Public Relations Management
Background to manage communication to a diverse audience from small entities to general public; to include interagency and intergovernmental strategies, WSDOT and

Tacoma/Pierce County HOV Program advocacy, and construction phase public information

2. Environmental Coordination

Background to implement program strategy, manage project stage specific environmental work, and acquire environmental permits

3. Real Estate Acquisition Coordination

Background to coordinate with Olympic Region Real Estate Services on project right-of-way acquisition to keep project on schedule

4. Utilities Coordination

Background to lead development of utility identification and relocation strategies to avoid project delivery impacts

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Personnel with managerial and technical skills typical to transportation design and construction projects are required to be part of the team.

Desired Expertise of Consultant Team

- "Mega project" management for all phases of a mega project's life, from initial implementation through project closeout;
- Developing and writing transportation design-bid-build PS&Es;
- Communicating, involving, and coordinating with many different groups;
- Developing, forming, and administering strategies for design-bid-build and, potentially, innovative contracting approaches;
- Organizational development (project management, planning, budget management, organization development, mobilizing the project team, staffing and human resources, etc.);
- QA/QC and other project controls (scheduling, cost estimating, document control, general accounting, cost accounting, budgeting, etc.);
- Understanding and experience in the application of NEPA/SEPA requirements and applicable permits;
- Public works standards, methods, and procedures;
- Initiating interagency agreements [execution by WSDOT as owner];
- Real estate acquisition processes;
- Understanding of sensitive local and regional issues;
- Understanding of acquiring environmental approvals to proceed in an arena where the endangered species act is in effect; and
- WSDOT standards, methods, and procedures.

Conditions of the Agreement

The State has not prepared a detailed scope of work to be performed under this contract. Individual tasks will be assigned using an appropriate contracting matrix.

Selection Process

Pursuant to state and federal regulations, a qualifications-based selection process will be used to evaluate and select the GEC. A submittal review team will review and score the experience and qualifications submitted to establish a ranked list of qualified consultants. Selections may be made from the written material supplied from this package. However, the state reserves the right to perform interviews if deemed necessary to select the most qualified team. If interviews

are conducted, all qualified consultants would go into the interviews unranked and selection would be made solely on the interview.

Submittal Package

The following information and criteria will be used to evaluate and rank responses:

1. Qualifications/expertise of firms on team (20 points);
2. Qualifications of proposed project manager (20 points);
3. Qualifications of proposed key managers (30 points);
4. Team's approach to program delivery (20 points); and
5. Team's demonstrated ability and capacity to supply a design-engineering and PS&E workforce (20 points).

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Deleted: Team's demonstrated ability to supplement agency workforce with technical support personnel

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Deleted: <#>Team's demonstrated ability and capacity to supply a PS&E workforce (20 points.)¶

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Criteria Definitions for Tacoma/Pierce County HOV Program General Engineering Services

Scoring Criteria 1: Qualifications/Expertise of Firms on Team

Points – Minimum 0: Maximum 20

- A) Provide a listing of all firms on your proposed team;
- B) Describe how the individual firms teaming together have worked together before. Provide the name of the project(s), each firm's role on the project, and the dates the services were performed;
- C) To quickly respond to project needs, schedule requirements, and funding availability, describe the team's ability to readily provide staffing and resources. Include a listing of each team member's offices and the number of employees within the state of Washington (specifically the Puget Sound area) and nationwide;
- D) For each firm on your proposed team, provide the types of expertise necessary for this project that is available at each location, how long has each firm on your team provided these type(s) of expertise, and describe how these resources may quickly be made available. Provide an organization chart of your proposed team and include the respective roles that each firm will provide for the team; and
- E) Demonstrate using relevant project examples how your proposed team can provide the "Key Qualifications" as described in the RFQ to successfully deliver this project.

Scoring Criteria 2: Proposed Project Manager Qualifications

Points – Minimum 0: Maximum 20

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- A) Demonstrate using relevant project examples how your proposed Project Manager meets the "Key Qualifications" as described in the RFQ to successfully lead and manage this project;
- B) Describe, using examples, how this proposed Project Manager has led the development and implementation of project delivery strategies, organization and methods to deliver a major project;
- C) Provide the professional licenses/accreditations for the proposed Project Manager; include the year that the license/accreditation was received; and
- D) Provide the proposed Project Manager's availability to the project.

Scoring Criteria 3: Proposed Key Managers Qualifications

Points – Minimum 0: Maximum 30

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- A) Demonstrate using project examples how your proposed Key Managers meet the “Key Qualifications” as described in the RFQ to successfully manage their responsible portions of this project;
- B) Provide the relevant professional licenses/accreditations for the proposed Key Managers; include the year that the license/accreditation was received;
- C) Technical, project, policy, and processes expertise relevant to this project to successfully function in positions;
- D) Ability to represent WSDOT; and
- E) Given the current project funding and the anticipated funding, the availability of Key Managers should be flexible to meet the needs of the program and funding environment. It is anticipated that the Key Managers may initially work on the project part-time, becoming full-time as position needs and funding dictate. Describe your Proposed Key Managers’ roles/responsibilities and availability to the project.

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Deleted: Demonstrate using project examples how the team has sufficient experienced staff to supplement agency workforce with technical support personnel;

Deleted: Include technical, project, policy, and process expertise to create an integrated management team and to successfully function in positions typically filled by WSDOT staff. Expertise includes knowledge and coverage of all disciplines typical to State transportation design projects and construction administration for those projects. Demonstrate the ability to manage, review, and evaluate the work of others as an owner representative, including other consultants, as well as the ability to create original work products.

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Deleted: Scoring Criteria 6: Team’s Demonstrated Ability and Capacity to Supply a PS&E Workforce¶

Points – Minimum 0: Maximum 20¶

- A) Demonstrate using project examples your PS&E workforce’s experience with complex urban projects;¶
- B) Demonstrate your team’s capacity to provide a PS&E workforce; and¶
- C) Demonstrate the ability to manage, review, and evaluate the work of PS&E on-call consultants as an owner representative. When using project examples, please include the work/services provided on the project(s), dates of service on project(s), the approximate consultant fee for those services, approximate total cost for each project; contact name and phone number; and the name of the project manager on project(s). This information will be used for reference checks.¶

Scoring Criteria 4: Team’s Approach to Program Delivery

Points – Minimum 0: Maximum 20

- A) The development of an organizational structure, strategies, and tools to successfully deliver the Tacoma/Pierce County HOV Program;
- B) Demonstrate the ability to manage the consultant team, to develop an integrated WSDOT/GEC management team, and implement WSDOT’s Managing Project Delivery process and Executive Order E 1032.00. ¶

Scoring Criteria 5: Team’s Demonstrated Ability and Capacity to Supply a Design Engineering and PS&E Workforce

Points – Minimum 0: Maximum 20

- A) Demonstrate using project examples your design engineering workforce’s experience with complex urban projects;
- B) Demonstrate your team’s capacity to provide a design engineering and PS&E workforce for the select project stage design efforts; and
- C) Demonstrate the ability to manage, develop, produce, review, and assure quality, of design engineering and PS&E work for consultant and agency deliverables, as an owner representative. When using project examples, please include the work/services provided on the project(s), dates of service on project(s), the approximate consultant fee for those services, approximate total cost for each project; contact name and phone number; and the name of the project manager on project(s). This information will be used for reference checks.

Interviews, if deemed necessary by WSDOT

A separate interview panel may be utilized to interview and select the successful consultant team. The State reserves the right to not conduct consultant interviews and to select the consultant solely upon the merits of the written submittals.

If interviews are conducted, the following “possible” schedule for the interview would consist of:

- Consultant Presentation - 40 min.
- Interview Panel Questions - 20 min.

- The Project Manager must lead the presentation before the interview panel. The consultant shall make available its Key Managers for questions and submittal package clarification.

Consultant Selection Timeline

- Announcement Date – November 29th, 2005
- RFQ information posted on Consultant Services Website – December 12th, 2005
- Pre-Submittal Meeting (attendance optional) – December 15th, 2005
- Consultant contact period with project staff for GEC – December 16th, 2005 through January 6th, 2006
- Submittal Package Deadline – January 12th, 2006 (4:00 PM)
- Consultants are contacted by GEC staff for submittal clarification question(s) – January 13th-January 18th, 2006
- If interviews are conducted, January 17th - January 18th, 2006
- Review Submittals by Project Teams and selections made – January 19th, 2006
- Notify Consultants – Week of January 22nd, 2006

Submittal Requirements

Consultants that submit Statements of Qualifications (SOQ) in response to this announcement must have the capability of providing the products and services listed in the advertisement. Sub-consultants may be used. WSDOT assumes no obligation of any kind for expenses incurred by any respondent to this solicitation. All submittals become the property of WSDOT and will not be returned. The submittal shall meet the following requirements, or it will be deemed non-responsive and will not be eligible for consideration of this project:

- Each criterion for selection must be addressed.
- Your submittal must be accompanied by the required Prime Submittal Information Packet Form and the Sub Submittal Information Packet Form. These forms must be completed in their entirety for the Prime and all sub-consultants or your submittal will be deemed non-responsive and will not be considered for this project. If you do not have access to the Internet, you may obtain a form by calling 360-705-7104. Information supplied by this packet will not count toward the total number of pages required for the submittal.
- There is a minimum twelve (12)-point font requirement for the basic text of the entire submittal. Any charts, graphs, table of organizations, etc., must be of readable size.
- The maximum number of sheets allowed per submittal will be thirty (30) sheets, submitted only on single sided, single column typed 8.5" x 11" paper. We will allow one (1) page of the 30 sheets to be submitted on paper other than 8.5" x 11" size. The page count limitation applies to ALL sheets contained in the submittal. The only exceptions to the page count are the front and back cover, and the Submittal Information Packet form.
- Federal Forms SF 254 and SF 255 are not required for this solicitation. If these forms are included in the submittal, they will count towards the maximum limitation of thirty (30) pages.
- Four (4) originals/copies of the submittals are due no later than 4:00 PM, January 12th, 2006, to Director of Consultant Services, Washington State Department of

Transportation, Consultant Services Office, 7345 Linderson Way SW, Tumwater, WA 98501-6504.

- Late submittals, or those delivered by facsimile, electronic mail, or any other format other than bound paper copies, will be deemed non-responsive and will not be considered for the project.
- Submittals that do not follow the directions will be deemed non-responsive and will not be considered for the project.

In the event, CAD graphical or design engineering electronic data is to be submitted, during agreement negotiations the State and the Consultant shall agree upon the software release to be used for the project.

The Professional capabilities of Consultants must include Professional Registration in the State of Washington and a demonstrable expertise in one or more of the disciplines necessary to accomplish the services. In addition, the Consultant must be registered as a company licensed to perform "engineering services" in the State of Washington.

The department encourages disadvantaged, minority, and women-owned consultant firms to respond.

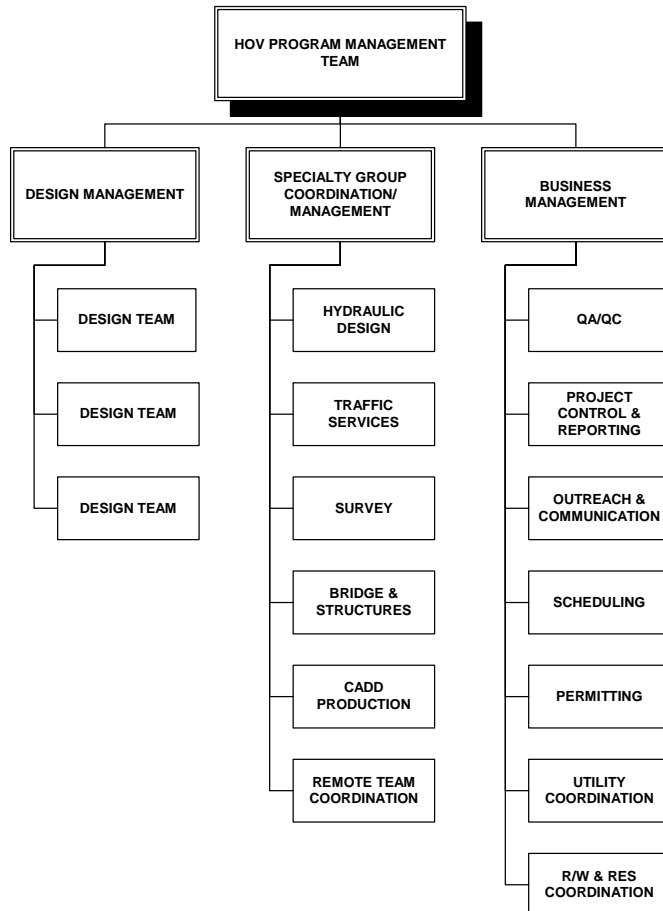
Questions regarding the project should be directed to Gordon Roycroft of the Olympic Region Olympia Design Office at 360-570-6660.

Questions regarding the solicitation and selection process should be directed to the HQ Consultant Services at 360-705-7147.

Persons with disabilities may request this information be prepared and supplied in alternate formats by calling collect 206-389-2839. Persons with hearing impairments may call 1-800-833-6388 (Washington State Telecommunications Relay Service) and ask for 206-515-3683.

Tacoma/Pierce County HOV Program

Functional Organization



December 9, 2005